

# ARTIFICIAL INTELLIGENCE FOR PUBLIC SERVICE

SEPT. 23 – 24, 2024  
SEPT. 30 – 1 OCT 2024

**Course Duration:** 2 half-days

**Cost:** 295\$

**Method of Delivery:** Online via Microsoft Teams

**Course Availability:** English and French

**Maximum Participants:** 30

## Course Description

This intensive course is designed to provide public sector employees with a comprehensive understanding of Artificial Intelligence (AI). The training is structured to cover theoretical foundations on the first day and practical applications on the second day, with a specific focus on public sector workflows.

### Day 1: Theoretical Insights

- **Understanding AI:** An introduction to AI technologies and their potential impact on public service.
- **Ethical Considerations:** Discussion on the ethical aspects of AI, including privacy, transparency, and fairness.
- **AI Tools Showcase:** Exploration of current AI tools and technologies that are transforming government operations.

### Day 2: Practical Applications

- **Financial Analysis:** Practical examples of how AI can be used to enhance financial analysis within the public sector, including budget forecasting, fraud detection, and expenditure tracking.
- **Writing (Emails, Summaries, Presentations):** Hands-on exercises demonstrating AI tools that assist in writing tasks, such as drafting emails, creating summaries, and preparing presentations efficiently.
- **Employee Training:** Integration of AI in employee training and onboarding, including personalized learning experiences, automated training content delivery, and performance tracking.

## Objectives

- Equip public service employees with a robust understanding of AI.
- Explore ethical frameworks and practical considerations for AI in public service.
- Provide hands-on practice with AI tools that can be implemented in government workflows, focusing on financial analysis, writing tasks, and employee training.

## Target Audience

This course is ideal for public sector managers, policymakers, and administrative staff who are involved in or interested in integrating technology into government services.

## Methodology

The course combines lectures, interactive discussions, and practical workshops to ensure an engaging learning experience. Participants are encouraged to bring real-world challenges to the workshops for discussion and to develop practical AI-based solutions.

## Expected Results

Participants will leave with a solid understanding of how AI can enhance efficiency and decision-making within government settings. They will gain both theoretical knowledge and practical skills that can be immediately applied to their daily tasks.